

Transition Backlog Item	Team	Description	Status	Sprint	Owner
Sponsorship & Funding	PMO	Enrol a senior sponsor and establish seed funding	Done	0	John
Guiding Coalition	PMO	Select and enrol influential steering group	Done	0	John
Vision	PMO	Define a vision for the change and communicate	Done	0	Sue
Create Initial backlog	PMO	Review PIRs, Conduct a retrospective, Do Value Stream Mapping, Create initial	Done	1	John
Coaching	PMO	Hire experienced coach to support transition	Done	1	John
Education and training	PMO	Team Training, Stakeholder training e.g Intro to Agile, CSM, CSPO	In progress	1	Sue
Identify Pilot Project	PMO	Urgency, Quick wins	In progress	1	John
Initiate Pilot Project	Pilot	Facilitated workshops, Visioning, Trade-offs	Not started	2	Lachlan
Roles and Responsibilities	Pilot	Changed roles: PM, BA, Designer, Tester. New roles: Product Owner,	Not started	3	
Team Structure	Pilot	Cross Functional Teams, Feature Teams, Scrum of Scrums	Not started	3	
Planning	Pilot	Release planning / Sprint planning, Scheduling	Not started	4	
Agile requirements capture	Pilot	User Stories, Product Backlog, Story Maps	Not started	4	
Estimation	Pilot	Planning Poker	Not started	4	
Prioritisation	Pilot	Product Owner role, Product Backlog, Business Value, MMFs	Not started	5	
Forecasting	Pilot	Calibration, Velocity, Adaptive planning	Not started	5	
Daily team co-ordination	Pilot	Standup Meetings	Not started	6	
Stakeholder engagement	Pilot	Showcase, Sprint Review	Not started	7	
Team Walls	Pilot	Kanban, Big Visible Charts	Not started	7	
Issue tracking	Pilot	Impediment Wall and tracking	Not started	7	
Tracking and reporting	Pilot	Definition of Done, Definition of Ready, Burn Up Chart, Burn Down Chart	Not started	7	
Technical Practices	Tech	Test Driven Development, Refactoring, Pair Programming	Not started	7	
Facilities Strategy	PMO	Visual Workspace, Colocation, Pairing stations	Not started	8	
Testing	Tech	Acceptance Criteria, Automated Testing, ATDD, BDD	Not started	8	
Continuous Improvement	Tech	Retrospectives, Sprint Review, Backlog refinement	Not started	8	
Integration Practices	Tech	Continuous Integration, Continuous Deployment, Database Migration	Not started	10	
Governance	PMO	Agile PMO	Not started	11	
Embed in organisation	PMO	KPIs, Performance Review, HR Policy	Not started	12	
Funding models	PMO	Incremental Funding, Lean Accounting	Not started	13	
Templates and Tools	Tech	Knowledge management, ALM Tools	Not started	14	